



This guidance document is advisory in nature but is binding on an agency until amended by such agency. A guidance document does not include internal procedural documents that only affect the internal operations of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules and regulations made in accordance with the Administrative Procedure Act. If you believe that this guidance document imposes additional requirements or penalties on regulated parties, you may request a review of the document.

Nebraska Registration for Athlete Agent RECIPROCAL APPLICATION REQUIREMENTS

An individual who has submitted an application for, and holds a certificate of registration or licensure as an athlete agent in another state may submit a copy of the application and valid certificate in lieu of submitting a Nebraska application. The Secretary of State shall accept the application and the certificate from the other state as an application for registration in this state if the application to the other state:

- Was submitted in the other state within six months next preceding the submission of the application in this state and the applicant certifies that the information contained in the application is current.
- Contains information substantially similar to or more comprehensive than that required in an application submitted in this state.
- Was signed by the applicant under penalty of perjury.

Please refer to the following guidelines when completing the application for a reciprocal registration.

1. Submit a copy of your license or registration certificate showing that you are currently licensed or registered as an athlete agent in another state.
2. Submit a copy of the license or registration application you submitted to obtain the athlete agent license or registration.
3. Sign and submit the Nebraska affidavit form.
4. The initial registration fee of \$150.00 must be paid in advance. Fees must be made payable to the Nebraska Secretary of State.
5. Complete, sign and submit the United State Citizenship Attestation Form located on the Nebraska Department of Administrative Services Web site at http://www.das.state.ne.us/lb403/attestation_form.pdf.
6. A certificate of registration for an athlete agent is valid for two years. Registered athlete agents need to renew their registration every two years and pay a \$150.00 renewal fee. Renewal information will be sent to the athlete agent prior to the end of their two year registration.

7. Submit the above mentioned items and fee to the following address:

Secretary of State's Office
Attn: Licensing Division
State Capitol Building, Room 1305
Lincoln, NE 68509

Notice Attorneys: Please be aware that while registering for an Athlete Agent license allows you to contact persons in Nebraska it does not allow you to operate as an attorney in the state without being duly licensed through the Nebraska Supreme Court and Nebraska State Bar Association. The unauthorized practice of law is prohibited in this state.